LARNE GRAMMAR SCHOOL
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Voluntary Grammar School (Non-Denominational)
Age Range of Pupils: 11-18
Admissions Number: 110
Enrolment Number: 735

ADMISSIONS CRITERIA FOR ENTRY OF PUPILS TO YEARS 9, 10, 11 OR 12 in 2026/27

APPLICATION PROCEDURE

The criteria for admitting pupils to Years 9-12 have been approved by the Board of Governors of Larne Grammar School.

The application of the admissions criteria for these year groups is delegated to a General Admissions Panel which comprises of the Principal, Vice Principal and an additional member of the Senior Team and/or one Teacher Governor.

The Board of Governors, through the General Admissions Panel, reserves the right to refuse an application even if a place becomes available, if they are of the opinion that the admission of the applicant would prejudice the efficient use of resources.

The closing date for applications is 4pm on the first Friday of June in the calendar year of proposed entry.

Those wishing to apply for entry to Year 9 - Year 12 must make formal application each year using the School Application Form and provide the most recent reports from their present school. **Full details, including the School Application Form, may be obtained by writing to the Principal's Secretary, Larne Grammar School, 4-6 Lower Cairncastle Road, Larne, BT40 1PQ or emailing info@larnegrammar.co.uk.**

Following receipt of an application, the School will advise parents in writing, by the eleventh working day following the receipt of the School Application Form, of any decision to admit the child or otherwise. **Pupils will be considered for admission and called to sit an assessment on the basis of any educational attainment evidence presented (and attached to the School Application Form)** by the parents/guardians. This evidence should indicate academic attainment which is compatible with the demands and requirements made upon the year group they wish to enter. This material may include any or all of the following:

i) The score awarded by either SEAG or AQE or the transfer grade awarded by GL in the Entrance Assessments;
ii) School reports indicating the results for the pupil of any standardised tests/examinations conducted in the **last three years of Primary School** and/or during **Post-Primary Education**;
iii) Any other relevant material.

If there are more applicants than places available in a particular year group a rank order will be created to determine the allocation of places. Places will be offered on the basis of the rank order (see Criteria 1 & 2), up to the total number of places available in both the Year Group and the School.
Where total number of applicants applying for places in all year groups (9-12) is likely to cause the total School enrolment figure to be exceeded, it is the role of the General Admissions Panel to determine which year groups shall have priority in the allocation of places.

In the event that a place subsequently becomes available, it should be noted that those who have applied previously, but have failed to obtain a place in the School, will be placed on a **reserve list until 30 June 2027**, at which time their application is deemed to have elapsed.

The Board of Governors has approved the criteria described below and has delegated the task of applying these criteria to the General Admissions Panel.

1 **Criteria for admission for applicants**

1.1 There **MUST** be places available in the year group being applied for, conditional upon places being available within classes to support appropriate subject choices and Department of Education guidelines regarding class size, subject to an overall enrolment number of 735.

1.2 If the number of applications is greater than can be admitted within the School Enrolment Number, or within a particular Year group, the following criteria will be applied in the order stated:

(i) pupils whose applications have been **received before 4pm on the first Friday of June in the calendar year of proposed entry** will be considered before other children;

(ii) pupils whose most recent reports, or other educational evidence, from their present school (and previous schools, if applicable) satisfy the General Admissions Panel on past school record and achievement, including attendance, attitude, behaviour and punctuality, will be considered before other children. (A satisfactory attendance rate would be 90% or higher). In the case of pupils whose

attendance may have been affected by clearly documented medical or other problems, the Admissions Panel is empowered, in extenuating circumstances, to consider this. Each case will be carefully assessed by the Admissions Panel and will necessarily take into account appropriate documentary evidence medical or otherwise. In such a case the decision of the Admissions Panel will be final.
Please note that it is the responsibility of parents/guardian to provide the School with all such educational evidence as they would wish the Admissions Panel to consider. Decisions by the Admissions Panel will be based only on the information provided to the School by parents/guardians;

(iii) pupils considered for admission following the application of Criteria 1.1, 1.2 (i) and 1.2 (ii) will be invited to attend the School to sit an online assessment.
Pupils will then be ranked on the basis of the results gained by the applicant in an online assessment conducted by the School.

2 If more than one child is eligible for the last remaining place(s) because they have equal scores, then the final place(s) will be allocated using the following criteria, in the order stated:

(i) children who have a sibling currently enrolled in the School [state name(s) and Tutor Group(s)]**;

*** Where applicable, 'sibling' is defined as another 'child of the family' to include: a child born to a married couple or to a couple in a civil partnership; a child born to a co-habiting couple; a child born to a single parent; a child of either/any of those people by a previous marriage, civil partnership or relationship; a child living with a couple who has been treated as a 'child of the family' whether there is a marriage or a civil partnership or not; a child living with an individual, who has been treated as a 'child of the family'; an adopted or fostered child; a situation where for example an orphaned cousin is being brought up with a family or individual.*

(ii) applicants will be ranked for acceptance on the basis of a computer-based process which will make use of the names of applicants as shown on their School Application Form.
The process is carried out by means of a computer program which, for each applicant, generates a ranking number using the details from the School Application Form as the seed for a random number generator. The outcome, for any given applicant, is dependent only on the applicant's name (as recorded on the School Application Form) and is not affected by the details of any other applicant. Although the process is repeatable, and the results may therefore be subsequently verified, it is not possible to predict, in advance of running the program, what the result will be for any given set of details. Applicants with the lowest ranking numbers will be given places up to the number of places available. Further details may be obtained from the Principal.

Should a vacancy arise following the 1st September in the year of proposed admission, all applicants for admission to Years 9-12 that were initially refused, new applications, late applications and applications where new information has been provided will be treated equally and the published criteria applied. This waiting list will be in place until 30 June of the year following application.
The School will contact parents/guardians in writing if their child gains a place in the School by this method.
The names of all applicants will be automatically added to the list. Parents/guardians should contact the School if they wish for their child's name to be removed from the list.

THE VERIFICATION OF INFORMATION PROVIDED
Parents/Guardians should note that the information contained within an application that qualifies the child for admission may be verified.
The Board of Governors, therefore, reserves the right to require such supplementary evidence as it may determine to support or verify information on any School Application Form.
Parents should also note the provision of false information or incorrect information or the failure to provide verifying documents may result in either the withdrawal of a place or the inability of the School to offer a place.