



YEAR 11 INDUCTION

AUGUST 2020



We will talk about:

- ✓ Timetable changes
- ✓ Break and lunch arrangements
- ✓ Hygiene measures
- ✓ Expectations of physical distancing
- ✓ Movement around the school building
- ✓ Communal areas
- ✓ Other changes to school routines
- ✓ Google Classroom.

You will also:

- ✓ Receive your planner (£5)
- ✓ Collect your stationery pack (£5)
- ✓ Receive your timetable.
- ✓ Have the opportunity to ask any questions.



The Week Beginning 31st August

Day	Pupils in School	Time	Pupils Working Remotely
Monday 31 st August	Year 8 Cohort B Year 8 Cohort A Year 9, 10 & 11 Cohort A Year 9, 10 & 11 Cohort B	9.00am-12noon 12.30pm-3.30pm 9.30am-11.30am 1.00pm-3.00pm	Years 12, 13 & 14
Tuesday 1 st September	Years 8, 9, 10, 11 & 13 - Cohort A Year 12 (all pupils) Year 14 (all pupils)	8.55am-3.20pm	Years 8, 9, 10, 11 & 13 - Cohort B
Wednesday 2 nd September	Years 8, 9, 10, 11 & 13 - Cohort B Year 12 (all pupils) Year 14 (all pupils)	8.55am-3.20pm	Years 8, 9, 10, 11 & 13 - Cohort A
Thursday 3 rd September	Years 8, 9, 10, 11 & 13 - Cohort A Year 12 (all pupils) Year 14 (all pupils)	8.55am-3.20pm*	Years 8, 9, 10, 11 & 13 - Cohort B
Friday 4 th September	Years 8, 9, 10, 11 & 13 - Cohort B Year 12 (all pupils) Year 14 (all pupils)	8.55am-3.20pm*	Years 8, 9, 10, 11 & 13 - Cohort A

Be aware of your cohort and the days that you will be in this week.

You will follow your timetable as normal from Tuesday – Friday.



A Message from Mr Wylie





Key Information for Year 11

Timetable Changes

- ✓ Years 11-14 will operate within “year group bubbles”. *Pupils in these year groups will be expected to ensure that they only interact with others from within the same year group bubble, particularly when moving around the school, when arriving at and leaving the school premises, and at break and lunchtime.*
- ✓ Games classes will be temporarily suspended. *Year 11 pupils are encouraged to go home at the end of Period 8 (2.20pm) on Tuesdays. Study facilities will be available for pupils who are unable to go home until the end of the school day.*



Break and Lunch Arrangements

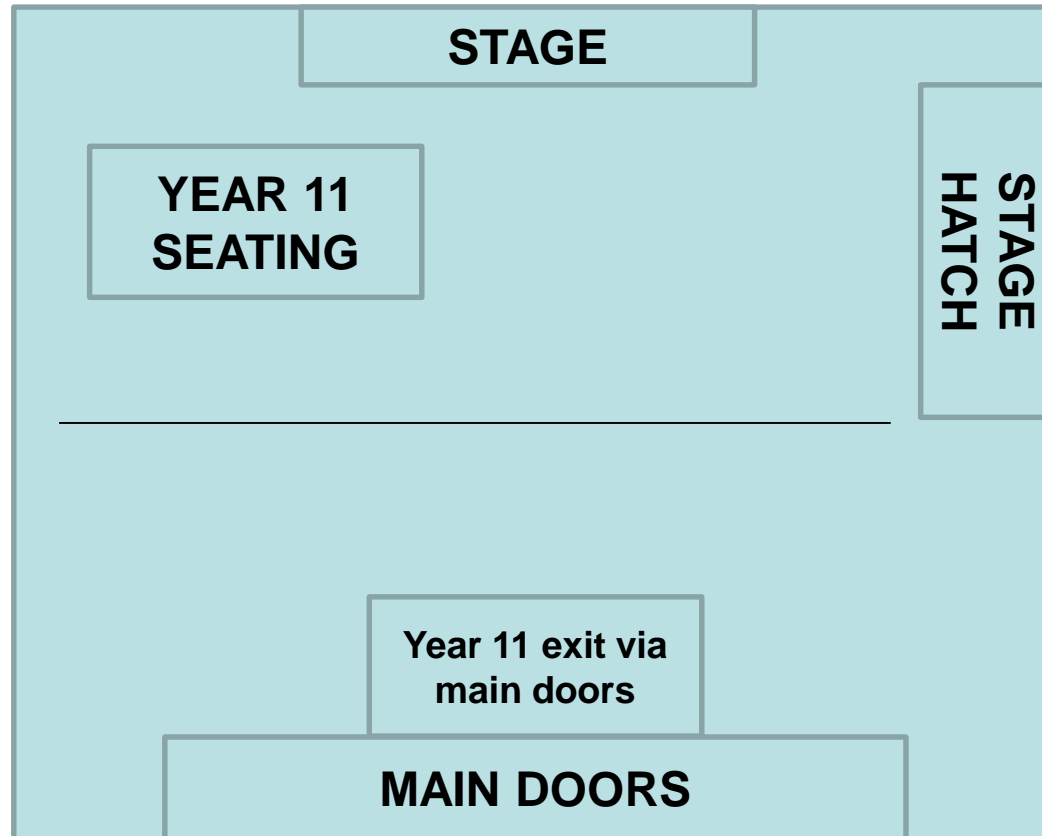
Break:

- ✓ 15 minute mid-morning break, as normal.
- ✓ Food will not be served in the Canteen at break time.
- ✓ Apart from using the toilets, Year 11 pupils should only use the following locations during break:
 - Dining Hall, seated in the front half of the hall. The maximum capacity of the hall is indicated by the number of chairs set out;
 - Outside space on the main school site (only mixing with others from their own year group);
 - Period 5 classroom (with the exception of the Technology Block). Pupils must be seated at their desk.



Lunch: a staggered lunch will be introduced – Period 7A (12.35 – 1.05) and Period 7B (1.20 – 1.50)

- ✓ *Year 11 pupils will take their lunch during Period 7A.*
- ✓ This means that Year 11 pupils will go to their Period 7 class at 1.20pm.
- ✓ There will be a 15 minute overlap between the two lunchtimes (1.05 – 1.20). This is a period of time when it is vital you maintain year group bubbles and appropriate physical distancing.
- ✓ *During lunch, Year 11 pupils will use the hatch nearest the stage (serving both hot meals and sandwiches / paninis). You will join this queue by entering the doors at Room E6 and queuing back along the E corridor.*
- ✓ *Year 11 pupils will sit in the front half of the Dining Hall.*
- ✓ Separate clearing station will be created so that pupils are not having to access the normal clearing hatch.
- ✓ All pupils will exit the Dining Hall via the main doors or the fire exit at the back of the hall.



Year 11 enter via
E Corridor



Hygiene Measures

- ✓ Pupils are encouraged to use hand sanitiser stations throughout the school. *Pupils are strongly encouraged to bring their own hand sanitiser, tissues and water bottle to school.*
- ✓ You should wash your hands for 20 seconds using soap and water frequently during the school day.
- ✓ Desks and computers will be sanitised regularly.
- ✓ Pupils must bring their own learning materials to school (e.g. stationery, calculator etc).
- ✓ Biometric System: please use the hand sanitiser after using the reval machines. Alternatively, money can be added in the General Office. Parents are encouraged to pay via telephone at this time.



Hygiene Measures Continued

- ✓ Face coverings: *from 31st August, it is recommended that staff and pupils wear face coverings in corridors and other communal areas. Please make sure you bring a face covering with you to school each day. It is also deemed acceptable for staff and pupils to wear face coverings in the classroom, should they wish to do so. It is mandatory for all pupils aged 13 and over to wear a face covering on public transport.*
- ✓ *It is essential that parents inform the school immediately in the event that their child receives a positive test for Covid-19.*



Good Hand Washing Routine

<https://www.youtube.com/watch?v=S9s5CnQAwL4&feature=youtu.be>



Expectations of Physical Distancing

- ✓ In classrooms and in the Dining Hall, pupils will be seated to allow for the maximum physical distance possible.
- ✓ Desks and seating in most teaching rooms have been arranged so that pupils are facing the front of the classroom.
- ✓ You will be seated beside a “shoulder partner”. You should sit beside this person in all core classes, and where possible, in option classes, too.
- ✓ A 2m social distance remains in place between staff and pupils. You should not approach a teacher’s desk at any time. If you need help with your work, raise your hand and the teacher will come to you.



Movement Around the School Building

- ✓ A one-way system has been introduced and is clearly marked.
Please note: the one-way system will not operate in the event of an Emergency Evacuation.
- ✓ Pupils are encouraged to use outside areas to move between different parts of the building.
- ✓ On entering school in the morning, you should wash your hands and then make your way to your Registration class. You should wait in this room, seated at your desk, until the start of the school day.



Communal Areas

- ✓ Locker Rooms – initially closed at the beginning of the year.
You must ensure you have all the learning materials you require in your school bag for the full school day.
- ✓ Toilets – the maximum capacity of each set of toilets is indicated by a sign on the wall outside. Pupils should queue outside the toilets any time the maximum capacity is reached.
Markings on the floor will indicate appropriate social distancing for pupils whilst queuing.
- ✓ Changing Rooms – closed at the start of the year.
- ✓ The Library – closed.



Other Changes to School Routines

- ✓ Assemblies – cancelled until further notice.
- ✓ All extra-curricular activities – suspended.
- ✓ School trips – suspended.
- ✓ Detention – suspended.
- ✓ Pupil belongings – only one bag should be brought to school and it should be cleaned regularly.
- ✓ School uniform – as normal. As a temporary measure, pupils are permitted to wear a school jumper (no hoodies) instead of a blazer. All school uniform should be washed regularly.



We will take some time now to walk around the school using the one-way system.

Please remember to maintain physical distancing, where possible.



Using Google Classroom: Refresher Tutorials

All of the following videos can be found on the school website > Pastoral Tab

YEAR 11 PASTORAL GC CODE: 2hlqnhb



1. How to sign in to Google:

<https://youtu.be/cvfpvAW4q7M>

2. How to add and join Google Classrooms:

<https://youtu.be/Re6S59C8kgw>

3. How to submit work in a Google Classroom:

https://youtu.be/aY_yS0uu2TM

4. Google Classroom Streams and Assignments:

<https://youtu.be/QAVXIPRW1Qk>

5. How to check for Assignments:

<https://youtu.be/jKF5qGjyykl>



**ANY QUESTIONS OR
CONCERNS?**